



## Application / Registration

18th Africa Cultural Days Forchheim

03–05 July 2026

Please complete only page 1 and send it until April 30<sup>th</sup> signed by e-mail to: afrika-basar@forchheim.de

### A) Contracting Party

Name / Company: \_\_\_\_\_

Address (Germany): \_\_\_\_\_

\_\_\_\_\_

E-mail: \_\_\_\_\_ Previously participated?  No  Yes, Year: \_\_\_\_\_

### B) Contact Person at the Stand (must be reachable during the event)

Name: \_\_\_\_\_

Mobilephone number: \_\_\_\_\_

### C) Stand Type, Size and Electricity (maximum 6 m width × 4 m depth)

Stand type (tick)	Width (m)	Depth (m)	Max. power (kW), catering: connections, kW, amps
<input type="checkbox"/> Catering			
<input type="checkbox"/> Information stand			
<input type="checkbox"/> Hair braiding			
<input type="checkbox"/> Sale of goods			

### D) Goods / Products (including country of origin)

Only goods of African origin are permitted unless otherwise agreed in advance.

Imitations from Asia are not allowed. Drums, catering, and Kenyan goods are already sufficiently represented and will no longer be accepted.

Product group	Description	Country of origin

### E) Preferred Location (no guarantee)

Upper area (street level)  Moat area

**F) Confirmations** of each point by ticking the box is required.

The information provided is complete and correct.

I have read and accepted the market regulations and requirements.

An cable reel for outdoor use (minimum IP44) is employed.

Business registration enclosed / previously submitted.

For new applications: a Photo of the stand is attached.

Place / Date: \_\_\_\_\_

Signature: \_\_\_\_\_

## Market rules and requirements (please read and confirm on page 1 )

The town's requirements must be followed at all times.

The Africa Culture Days Forchheim are organized by the Pfalzmuseum Forchheim on behalf of the town of Forchheim.

Address: Kapellenstraße 16, 91301 Forchheim.

### 1) Times

Set-up: Friday 8:00 a.m.–4:00 p.m. (catering by arrangement Thursday 5:00 p.m.–10:00 p.m.)

Bazaar times: Friday 5:00 p.m.–10:00 p.m., Saturday 11:00 a.m.–10:00 p.m., Sunday 11:00 a.m.–7:00 p.m.

Dismantling: Sunday 7:30 p.m.–midnight

Vehicles must leave the premises by 4:00 p.m. on Friday at the latest.

### 2) Fees

Stand fees include: Stand space incl. VAT, night security, electricity up to 2 kW. Additional consumption: €20 per additional 2 kW.

Catering up to 4 m: €500 | 4.5–6 m: €610 (including electricity & water).

Information stand 3×3 m without sales: free of charge | with sales: €50.

Traders: Street €95/m | Moat €80/m (longest side).

Please do not transfer any money before you have received an invoice.

### 3) Catering

Compliance with legal requirements is mandatory and your own responsibility! Health certificates are mandatory for food. Please specify the type of electrical connections required and KW consumption when registering. Disposable tableware is not permitted.

Meal vouchers: Food and drinks must be issued to artists, paramedics, and security personnel in exchange for meal vouchers. Remuneration: €7.50 per voucher. The operator will send the vouchers received together with a corresponding invoice to the Pfalzmuseum at the end of the festival.

### 4) Electricity & deposit

The maximum kW consumption must be stated truthfully. All external electrical devices and cables must have at least IP44 standard. This will be checked on site. Power adapter deposit: €25 (return = money back).

No power connection without a cable reel (at least IP44)!

Waste: Each stand operator is responsible for keeping the area around their stand clean. In principle, each stand operator is obliged to dispose of waste, in particular their own waste.

### 5) Market rules & liability

Stand operators are responsible for the safe construction and operation of their stands. The organizer accepts no liability for damage to stands.

Damage to the premises must be avoided. Stand operators are also liable within the scope of the statutory provisions for damage caused to third parties by the operation of the bazaar. Stand operators indemnify the organizer from any liability towards third parties.

In the event of violations of the market rules, the organizer reserves the right to issue a ban from the premises. No refunds will be made.

Please sign only page 1 and send it by email to: [afrika-basar@forchheim.de](mailto:afrika-basar@forchheim.de)

Stand operators will receive details about travel, set-up and parking options by email before the festival begins.